



**The Covenant Preparatory School
Board Meeting Minutes
October 6, 2025**

Members: Kyle Lipstreu, Robert White, Tom Wood, Jeff Rogers, Ali Trousdale, Shaun Dean

Absent Members: Rich Whittington, Desiree Gonzalez

Also Attending: Lorraine Hill

The Covenant Preparatory School Board meeting was called to order and began at approximately 6:30 p.m. Ali Trousdale opened the meeting with a prayer. No parents were in attendance at the parent session, and the board proceeded to the scheduled items for the meeting.

For the capital project general contractor review, Derek Brammer and Chris Pitts joined by phone at 6:30 pm.

Shaun Dean provided an overview of the Request for Qualifications (RFQ) submitted to the School at the request of the board. Thirteen were invited to submit RFQs, and eight responded. Kyle provided an overview of the key decision points involved in narrowing down to five contractors. Robert White motioned to accept the sub-committee's recommendation for a short list of contractors (5 in total) to submit bids. Jeff Rogers seconded the motion. The motion passed (Rich Whittington and Desiree Gonzalez affirmed by email).

Derek Brammer and Chris Pitts dropped out of the meeting following the general contractor review.

The board approved additional expenditures related to permitting and legal expenses related to the ongoing capital building project.

Robert White presented an overview of the school's financial position and accounts, providing a report to the board for ongoing financial management. Next, the board moved into executive session.

After moving out of executive session, Tom Wood presented several items to update the board on communication items, continuing education, self-evaluation, and calendar activities. Next, Lorraine led the board through several updates. These updates included a 2025-2026 Marketing Plan and an Employee Compensation summary. Next, Lorraine provided the board with financial reports, statements, including a cash flow report, and an overview.

Tom Wood presented the September minutes for board approval. Shaun Dean motioned to accept the minutes as presented, and Kyle Lipstreu seconded the motion. The motion was approved.

Next, Tom led a discussion regarding potential new board members and then reviewed the upcoming board calendar.

The next board meeting is scheduled for Monday, November 3, 2025, at 6:30 p.m. on the campus of The Covenant Preparatory School. With no further business, the meeting adjourned at approximately 9:15 p.m.

Respectfully Submitted,

Jeff Rogers,
Board Member