



**The Covenant Preparatory School  
Board Meeting Minutes  
September 4, 2018**

**Attending Members:** Derrick Carson  
Shaun Dean  
Alex Sagebien  
Shawn Hill  
Robert White

**Also Attending:** Lorraine Hill

The Board meeting started at 6:40 pm at the Upper School Campus. Derrick opened with a word of prayer. The first 30 minutes of the meeting were open to parents to address the Board. However, no parents attended the meeting.

Lorraine provided an update on financials and 2018-2019 draft budget. The draft budget is based on a student headcount of 296, and overall net income is projected to be positive. Lorraine also reviewed 2017-2019 cash flow and enrollment/admissions. Lorraine indicated that projected headcount is forecasted between 295-300.

Lorraine gave an update on athletics and PTF (Covenant Connection). Academics has started very well. Staffing is also doing well. Lorraine mentioned that the upper school nurse turned in her resignation and that we are evaluating options to backfill the role. Lorraine mentioned that we are working on updating the family handbook.

Shawn Hill gave an update on possible new Board members. Shawn will follow up with the nominations committee.

Derrick made a motion to approve the minutes from the July 31, 2018 Board meeting. Robert seconded the motion and all members voted to approve. The motion passed.

The Board then went into Executive Session.

The meeting adjourned at approximately 9:25 p.m. The next Board Meeting is scheduled for October 2, 2018 at the Upper School Campus.

Respectfully Submitted,

Alex Sagebien,  
Secretary