



**The Covenant Preparatory School  
Board Meeting Minutes  
September 30, 2019**

**Attending Members:** Shaun Dean                      Robert White                      Angela Rundle  
Alex Sagebien                      Kyle Lipstreu                      Jeff Rogers

**Also Attending:**                      Lorraine Hill

The Board meeting started at approximately 6:30 pm at the Upper School Campus. Kyle opened with a word of prayer. No parents or visitors attended the parent session.

First on the agenda was a review of the Board calendar. Shaun reviewed the latest updates to the Board calendar. Lorraine suggested that the college placement review be moved to February. Also discussed was the Board self-evaluation which will be scheduled for November 7 at an offsite location. Lorraine noted that the 2019-2020 academic year budget was discussed during the September 10 Board meeting, and that the budget needs to be formally approved. Shaun made a motion to approve the 2019-2020 academic year budget as presented by the Head of School. Robert seconded the motion. All members voted to approve. The motion passed.

Next on the agenda was a human resource update and Upper School standardized testing results. Lorraine gave an overview of staffing items and then provided some statistics on scholarships, SAT scores, AP scores, and a summary of historic Covenant student college acceptances.

Shaun excused himself from the meeting at 7:12 for an external event.

Lorraine reviewed financials and 2019-2020 cash flow. Lorraine also reviewed the enrollment forecast for 2019-2020. Lastly, Lorraine gave an update on accreditation. A date will be scheduled for an onsite accreditation visit, likely in the Spring semester.

The Board then went into Executive Session.

Shaun returned to the meeting at 8:37.

Robert made a motion to approve the September 10 meeting minutes and Jeff seconded the motion. All members voted to approve. The motion passed.

The meeting adjourned at approximately 9:35 p.m. The next Board Meeting is scheduled for November 5, 2019 at the Upper School Campus.



Respectfully Submitted,

Alex Sagebien,  
Secretary