



**The Covenant Preparatory School  
Board Meeting Minutes  
February 4, 2020**

**Attending Members:** Shaun Dean                      Angela Rundle                      Chris Pitts  
   Alex Sagebien                      Kyle Lipstreu

**Also Attending:**                      Lorraine Hill

The Board meeting started at approximately 6:38 pm at the Upper School Campus. Shaun opened with a word of prayer. No parents or visitors attended the parent session.

Shaun provided an update on the land sale and Alex gave an update on planned discussion for the February 12 Parent Construction Committee.

The next topic was Continuing Education. Angela distributed a book titled “Trustee Handbook” 10<sup>th</sup> Edition. The Board agreed to read Chapter 1 of the book ahead of the next board meeting. Shaun then led a discussion on the possibility of having a Committee on Trustees (Governance Committee). The Board decided that a committee was not needed, however it was agreed that holding an offsite Board Retreat, likely in the fall, would be an ideal time to discuss governance and strategic issues. The Board then had a discussion on Financial Aid and the structure at the school. Lastly, Shaun initiated a preliminary discussion on officers for the next school calendar year.

The Board entered Executive Session. After Executive Session ended, Lorraine provided an update on the gala, re-accreditation, and the staffing plan. Lorraine and Chris also provided a marketing update.

Robert made a motion to approve the January 7 meeting minutes and Angela seconded the motion. All members voted to approve. The motion passed.

Shaun reviewed the latest updates to the Board calendar going forward. Lorraine then provided an update on admissions, school financials, and 2019-2020 cash flow.

The meeting adjourned at approximately 10:15 p.m. The next Board Meeting is scheduled for March 3, 2020, at the Upper School Campus.

Respectfully Submitted,

Alex Sagebien,  
Secretary