



**The Covenant Preparatory School  
Board Meeting Minutes  
December 10, 2019**

**Attending Members:** Shaun Dean  
Robert White  
Alex Sagebien  
Kyle Lipstreu  
Jeff Rogers  
Angela Rundle

**Also Attending:** Lorraine Hill

A telephone meeting was held at 6:00 pm with the full Board to discuss two agenda items:

Tuition Rates for 2020-2021 Academic Year

During the December 3 Board meeting, the Board and Head of School discussed potential tuition increases for the 2020-2021 academic year and reviewed various tuition scenarios and budget implications. As a result of the meeting, the Head of School sent the Board members additional information via e-mail. This information was discussed during the December 10 telephone meeting, and as a result of the discussion, Robert made a motion to approve a tuition increase of 3.5%, and Jeff seconded the motion. All members voted to approve, and the motion passed. This will include a 2% discount for the one-pay option.

Election of Chris Pitts as an Honorary Member of the Board of Trustees

Article V, Section 2.a of the Covenant School Bylaws allows for election of Honorary Trustees “from among distinguished friends and major contributors to the School who shall not have served previously as Trustees”. Having met these conditions, Mr. Chris Pitts, a father of a child attending Covenant, and someone who has diligently supported the school, was brought forward as a candidate for Honorary membership. During the December 10 telephone call, the full Board was in attendance and had a discussion with regards to Mr. Pitts’ candidacy as an Honorary Member. Based on the discussion, Alex made a motion to approve Mr. Pitts as an Honorary Member effective January 1, 2020. Robert seconded the motion and the motion passed unanimously. This decision does not preclude Mr. Pitts from becoming a full Board member at a later date, however a separate motion and vote will need to be taken by the Board to approve the change in membership.

Lorraine also provided an update on staffing items previously discussed.

The meeting adjourned at approximately 6:25pm.



Respectfully Submitted,

Alex Sagebien,  
Secretary