



**The Covenant Preparatory School
Board Meeting Minutes
December 3, 2019**

Attending Members: Shaun Dean Angela Rundle Jeff Rogers
Alex Sagebien Kyle Lipstreu

Also Attending: Lorraine Hill

The Board meeting started at approximately 6:30 pm at the Upper School Campus. Jeff opened with a word of prayer. No parents or visitors attended the parent session.

The Board began in Executive Session. The Executive Session ended to discuss planned agenda items. Shaun provided an update on the land sale and Alex reviewed the outcomes of the Parent Construction Committee meeting that took place on November 20. Angela then led a session on Board continuing education. A good reference suggested by Angela is the “International Trustee Handbook” for board members.

The Board again entered Executive Session. After Executive Session ended, Lorraine provided an update on re-accreditation and tuition rates for the 2020-2021 academic year. Lorraine will send out some modeled tuition rates for Board review. Lorraine also gave a summary of active leases at school facilities and an update on the State of School presentation.

Jeff made a motion to approve the November 5 meeting minutes and Kyle seconded the motion. All members voted to approve. The motion passed.

Shaun reviewed the latest updates to the Board calendar going forward. The Marketing Plan update was pushed to February. In addition, the annual report of rental income will be pushed to June.

Lastly, Lorraine provided an update on admissions, school financials, and 2019-2020 cash flow.

The meeting adjourned at approximately 10:05 p.m. The next Board Meeting is scheduled for January 7, 2020, at the Upper School Campus.

Respectfully Submitted,

Alex Sagebien,
Secretary